

## **Minutes**

### **Meadow Crest Estates Board Meeting**

April 24, 2010 – 2:00 to 4:00 p.m.

Location: Home of Pat Cruse

Minutes taken by Pat Cruse

#### Attendees:

Pat Cruse, President, Board Member

Rex Gifford, Vice President, Board Member

Judi Lazerus, Crime Watch Coordinator, Board Member

Lynette Dick, Fun Stuff Chair, Board Member

Mike Blaylock, Board Member

Ed Walker, Board Member

#### Agenda:

- Crime Watch
- Website Construction
- Identifying a New Secretary-Treasurer
- Fun Stuff / National Night Out
- Next Meeting
- Vitality Grant
- Other

#### Crime Watch – Judi Lazerus, Coordinator

- Judi provided an update on the March 27 walkabout. Board members visited approximately 80 homes and either spoke with the homeowner or left information behind gathering data to include in the membership roster and email distribution list. MENA email addresses have risen from 49% to 61% since the first of the year.
- Several new block captains have been added. We still need a few more, specifically for Fairhaven 1, Fairhaven 2 and Ridgemeade 2. John Harris recently resigned as block captain of Ridgemeade 2.
- Judi held a meeting of the block captains on April 10. Copies of handouts and MENA membership forms were given to the block captains who were to pass them out to their sections in order to sign up new members.
- Summer Kickoff parties are to be scheduled during May and June by each block captain. Captains were asked to notify the board so that a board member could plan to attend as well.
- Judi also provided an update of the Crime Watch Coordinators meeting held by the Garland PD.
- Judi is starting a Yahoo group to facilitate communication among the block captains.

**Actions:** Judi to provide contact info for NPO coordinators. (Done!)

**Actions:** Judi to check on the cost and process for getting “Crime Watch” signs installed at the three entrances that do not currently have them. (A message was sent to Officer Duncan)

**Actions:** Judi to check on the “No Soliciting” signs mentioned in a communication from NPO Rumatz – the cost and are they for the neighborhood entrances or for each house? (A message was sent to Officer Duncan)

**Actions:** Judi to scan a copy of the Deed Restrictions and send to the board (Done)

#### Website Construction – Judi Lazerus and Rex Gifford

Rex is to set up the website to begin receiving data. He will check with Go-Daddy to set up a separate account for MENA – to separate it from his personal account. Rex and Judi are to begin the process of building the MENA website.

Pat provided information on the fees charged by other NAs and HOAs for advertising on neighborhood websites.

**Actions:** Rex is to provide Judi with the URL and log in information to enable her to start building the website.

**Actions:** Judi & Rex will begin building out the framework of the website.

#### Identifying a Secretary-Treasurer

We are still trying to identify someone to take on the roll of Secretary-Treasurer. Sandy Roberts had been invited to the March board meeting and was considering taking over the job of Secretary-Treasurer. Repeated attempts to contact Sandy have not been successful. It is felt that he is not interested and we will move on to try to identify someone for this position.

**Actions:** Judi was going to speak with some of the block captains to gauge their interest and perhaps get one of them to take the position.

#### Fun Stuff / National Night Out and Fun Stuff – Lynette Dick, Chair

It was decided to ask the block captains to set their own date/time for their Summer Kickoff block parties and notify the board so that one of us can attend. The parties are to be scheduled some time in May or June.

We have decided to hold our National Night Out party on Tuesday, October 5. Lynette will review the materials on NNO and start to put together her committee. More details are to be provided at a later date.

We will hold a neighborhood-wide garage sale on September 18<sup>th</sup> (9/19 rain date) as a way to raise funds and promote neighborhood involvement. More details to follow.

**Actions:** Pat will include this information in the MENA State of the Neighborhood letter.

**Actions:** Judi to notify the block captains about the Summer Kickoff, garage sale, NNO and general meeting in July. (Done)

#### Other Items

After a lengthy discussion, it was decided that it is in the best interest of the neighborhood to organize as a “Texas Non-Profit Organization”. Rex is to file for this status. Once this is complete, we will open a checking account which will allow neighbors to contribute to MENA and give us accountability of funds donated.

After full discussion a motion was called stating:

Rex Gifford as Vice President is requested to file for Texas Non-Profit Organization status for MENA.

The motion was passed by unanimous consent.

**Actions:** Pat will open a checking account for MENA which will require two (2) signatures for every check written. (Done)

We also discussed the upcoming application for a Vitality Grant to refurbish the entrances and perform other improvements which will be identified later. Mike Blaylock lead a discussion about taking each entrance, starting with the one that needs the least amount of work, asking for contributions from the neighborhood to help purchase necessary plants and other materials and completing the work for that entrance (i.e., Wagonwheel only needs a single crepe myrtle tree and a little mulch and fresh top soil). We would then be in a better position to request assistance with the ones that require major overhaul and are going to be costly.

**Action:** Pat will identify the exact cost and include a message in the next MENA State of the Neighborhood letter requesting funds to begin the work of refurbishing the entrances.

#### Next Board Meeting

May 29, 2010 (tentative date)